

## Hillcrest Elementary School - PAC Meeting Minutes

Monday October 30, 2023

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**Parents in Attendance:** Kayla Vannieuwenhuizen (president), Caitlin Newton (treasurer), Fiona Fleming (secretary), Emily Slous (vice president), Celeste Hayward (DPAC), Brandi Ripel, Joanna Hamilton

**Staff in Attendance:** Jodi Garries

**Guest:** None

**Meeting called to order:** 7:31 pm

We respectfully acknowledge that the land on which we gather is the unceded traditional territory of the Secwépemc People of the Shuswap Nation

### 1. Review of Minutes

*Fiona Fleming made motion to adopt the September 2023 minutes pending additional attendance record and revision of language re: PAC position changes; Kayla V. seconded. All in favour – minutes accepted pending revisions. Fiona to obtain updated minute.*

### 2. Message from the Principal: Jodi Garries

- See attached Principles report

### 3. District Update – None today

### 4. Teacher update – None today

### 5. DPAC – Celeste Hayward

- Enhanced learning framework – results not yet available
- Selected 2x reps from SD83 for BCCPAC November summit
- DPAC AGM coming up Nov 9, 2023 – exec positions vacant if anyone is interested

### 6. Treasure's report – Caitlin

- a. Broke even from Halloween dance (was not a fundraiser – purpose was a PAC sponsored event only for the kids)
- b. \$1000 grant from Walmart received (Grade 5's made a thank you card which Kayla delivered)
- c. Apple fundraiser \$758 (lower than typical – did not make minimum for order but was able to still receive a smaller order)
- d. Fundraising expected to be lower this year
- e. Received gaming grant \$6200 (\$100 less than last year)

### 7. Fundraising

- a. Purdy's (Joanne) – much lower so far but still early (deadline is Nov 20) – plan to relaunch social media and principles emails to promote
- b. Winter Flowers – (Fiona/Kayla) – low so far with deadline of Nov 13 – no change to prices from last year. Recommend using desktop to order. Plan to push on

social media and emails before Remembrance day. Plan to leave some pamphlets at family businesses.

## **8. PAC Business:**

- School shopping night – teachers not in favour. Will not proceed. May revisit next year with different planning.
- Teacher Wish List provided in September: Due to lower expected fundraising volume, PAC discussed funding standing items already in budget (pending outcome of fundraising) and allot \$2500 in addition for school to determine how to spend on required items. PAC to give final amounts/decisions in the spring.
- Long term gym project (Jodi): May need to consider looking to community for assistance with funding. Anticipated costs: projector (installed wall/ceiling), new screen, new sound system; might do in phases. Costs: projection system \$21,762 and sound system \$15,194 so total of about \$37,000 all in. Installation NOT included. Will need to source installation to get quotes before looking at fundraising etc. Action: Jodi to explore funding/installation information with Gord AND explore grant/funding options in community.
- Fountain Tire – lower money expected for donation but Kayla to put social media notice out again (Must give school name at time of payment)
- Breakfast program:
  - CEA has been hired to help make the program happen. However, intent was to keep parent involvement BUT program was disbanded last week as information was not relayed accurately. Still need 1-2 volunteers per morning to work alongside new paid worker – huge benefit to parent involvement. Jodi reached out to Kristen to re-instate program and Kristen to reach out to see. Need ongoing parents daily and need Kristen to only manage volunteers. PAC introduced discussion regarding how muddy program has been in the past and requested clarity regarding paid and volunteer roles. Plan: Jodi to discuss logistics with Kirsten to sort out how to move forwards. PAC to commit to being involved with coordinating volunteer role.
- New Vice president – Emily Slous
- Volunteer survey (Kayla) – emails may have gone to spam as no response last time. 15 parents signed up. Kayla to try text next time and to try a test text/email.

## **9. Hot Lunch**

- Discussed needing to put food on each student desk (students were in gym for performance and so food was not distributed and resulted in food going missing) – Jodi to check with teachers regarding hot lunch and desk labelling so food can go to right spot in future.

## **10. Other:**

- Last Monday of the month at 7:30 for PAC monthly meeting.

9pm meeting adjourned

Next meeting – November 27, 2023 at 7:30pm

## Principal's Report - PAC Meeting – Oct 30, 2023 – 7:30 pm

- Thank you for having the awesome Halloween Howler PAC Family Dance on Friday! So much fun, the costumes, lights and music were great, and it was a very positive feel.
- We really appreciated the amazing turnout for the conference day. Feedback from teachers was very positive. We hope you felt these were beneficial conversations as well.
- We've had lots of events this month: a number of classes had a presenter from WildSafe BC come in (helps reduce human-wildlife conflict), we've had an earthquake drill and a fire drill, photo retake day, a cultural performance called Rain City Improv, our grade 5 leaders had a bake sale to raise money for the hospital, we had our bus evacuation practices for all divisions, Bentley Blair was our firechief for the day and Tyler Stevenson held fire safety presentations for every class too. Busy, great things for kids!
- We still have outstanding fees, hoping to collect them all soon, please help spread the word. We are also still needing the signed consent and verification back from a number of families.
- Oct 31 – Halloween! Costume parade/Monster Mash to the gym at 8:30 am! Costumes just need to be respectful, not excessively gory or scary, no weapon props, or masks that may scare or get in the way of learning. Students still need to be able to participate in class as usual. There is also a dance for grade 3s and 4s at lunch.
- Nov 9 – School Remembrance Day assembly, 10:30 am – families welcome to join us, we will be in the gym this year
- Nov 10 – no school for students, stat in lieu of Remembrance Day
- Nov 11 – Remembrance Day
- Nov 24 – Pro-D Day
- Dec 4 – 6, and Dec 8 – Scholastic Book Fair!!!
- Dec 6 and 7 – Hillcrest's winter concerts, afternoon and evening performances, will be outside this year (half the school on the 6th, the other half on the 7th)
- Dec 13 – First Report Card goes home
- Dec 21 – last day of school before the winter break (please note this is a Thursday)